

Privacy information - Notar Prof. Dr. Lang, Stuttgart

1. Who is responsible, who can you contact?

The person responsible for processing your personal data is me, notary Prof. Dr. Thomas Lang, with official residence in Stuttgart. You can contact me or my data protection officer for all data protection inquiries as follows:

	Person responsible	Data Protection Officer
Address	Notar Prof. Dr. Thomas Lang Kronprinzstrasse 8 70173 Stuttgart	Hubert Rommel Kapellenstrasse 56 88471 Laupheim
Phone	0711 36088-200	07392 9644880
Fax	0711 36088-250	
E-mail	info@lang-notar.de	datenschutz@lang-notar.de

2. What data do I process and where does the data come from?

I process personal data that I receive from you or from third parties commissioned by you (e.g. lawyer, tax advisor, broker, credit institution), such as

- Personal data, e.g. first and last name, date and place of birth, nationality, marital status; in individual cases your birth registration number;
- Contact data, e.g. postal address, telephone and fax numbers, e-mail address;
- in the case of real estate contracts, your tax identification number;
- in certain cases, e.g. in the case of marriage contracts, wills, inheritance contracts or adoptions, also data on your family situation and assets, as well as, if applicable, information on your health or other sensitive data, e.g. because these serve to document your legal capacity;
- in certain cases also data from your legal relationships with third parties, such as file numbers or loan or account numbers with credit institutions.

I also process data from public registers, e.g. land registers, commercial registers and registers of associations.

3. For what purposes and on what legal basis is the data processed?

As a notary, I hold a public office. My official activities are carried out in the performance of a task which is in the interest of the general public in the orderly preventive administration of justice and therefore in the public interest, and in the exercise of official authority (Art. 6 Para. 1 Sentence 1 Letter e of the General Data Protection Regulation (GDPR)).

Your data will be processed exclusively in order to carry out the notarial activity requested by you and, if applicable, other persons involved in a transaction, in accordance with my official duties, i.e., for example, for the preparation of draft deeds, for the notarization and execution of deeds or for the performance of consultations. Personal data is therefore only ever processed on the basis of the professional and procedural provisions applicable to me, which are essentially derived from the Federal Notarial Code and the Notarization Act. At the same time, these provisions also result in the legal obligation for me to process the required data (Art. 6 para. 1 p. 1 letter c GDPR). Failure to provide the data requested by me from you would therefore mean that I would have to refuse the (further) execution of the official transaction.

4. Who do I share data with?

As a notary, I am subject to a statutory duty of confidentiality. This duty of confidentiality also applies to all my employees and other persons commissioned by me.

I may therefore only pass on your data if and insofar as I am obliged to do so in individual cases, e.g. due to notification obligations towards the tax authorities, or to public registers such as the Land Registry, Commercial Register or Register of Associations, Central Register of Wills, Register of Provisions, courts such as the Probate, Guardianship or Family Court or authorities. Within the scope of professional and official supervision, I may also be obliged to provide information to the Chamber of Notaries or my official supervisory authority, which in turn are subject to an official duty of confidentiality. As order processors, possible data recipients are our external IT system administrator, notary software provider, web hoster and NotarNet GmbH.

Otherwise, your data will only be disclosed if I am obliged to do so on the basis of declarations made by you or if you have requested the disclosure.

5. Is data transferred to third countries?

Your personal data will only be transferred to third countries at your special request or if and to the extent that a party to the deed is domiciled in a third country.

6. How long will your data be stored?

I process and store your personal data within the scope of my statutory retention obligations. According to § 50 Section 1 of the Ordinance on the Maintenance of Notarial Records and Directories (NotAktVV), the following retention periods apply to the retention of notarial records:

- Register of deeds, electronic collection of deeds, collection of inheritance contracts and special collection: 100 years,
- paper-based document collection, custody register and general files: 30 years,
- collective file for bill of exchange and check protests and ancillary files: 7 years; the notary may determine a longer retention period in writing no later than the last time the content of the ancillary file is processed, e.g. in the case of dispositions upon death or in the case of recourse; the determination may also be made generally for individual types of legal transactions, such as dispositions upon death.

After expiry of the storage periods, your data will be deleted or the paper documents destroyed, unless I am obliged to store them for a longer period in accordance with Article 6 (1) sentence 1 letter c GDPR due to storage and documentation obligations under tax and commercial law (from the German Commercial Code, Criminal Code, Money Laundering Act or the German Fiscal Code) as well as professional regulations for the purpose of collision checks.

7. What rights do you have?

According to Article 15 to 22 GDPR you have, among other things, the right:

- To request information about whether I process personal data about you, if so, for what purposes I process the data and what categories of personal data I process, to whom the data may have been forwarded, how long the data may be stored and what rights you have (Article 15 DS- GVO).
- To have inaccurate personal data concerning you, which is stored by me, corrected. Likewise, you have the right to have an incomplete data record stored with me supplemented by me (Article 16 GDPR).
- To demand deletion of the personal data concerning you, provided that a legally provided reason for deletion exists (cf. Article 17 GDPR) and the processing of your data is not required for the fulfillment of a legal obligation or for other overriding reasons within the meaning of the GDPR.
- To demand that I process your data only in a restricted manner, e.g. to assert legal claims or for reasons of important public interest, while I am, for example, examining your claim for rectification or objection, or, if applicable, if I reject your claim for erasure (cf. Article 18 DS- GVO).
- Object to processing if it is necessary for me to carry out my tasks in the public interest or to exercise my public office, if there are grounds for the objection arising from your particular situation (Article 21 DS- GVO).
- To contact the supervisory authorities with a data protection-related complaint. The supervisory authority responsible for me is: Landesbeauftragter für Datenschutz und Informationsfreiheit Baden-Württemberg, address: Königstrasse 10a, 70173 Stuttgart, Germany, postal address: P.O. Box 102932, 70025 Stuttgart, Phone 0711/615541-0, Fax 0711/615541-15, E-mail: poststelle@lfdi.bwl.de.

The complaint can be filed with any supervisory authority, regardless of jurisdiction.